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07/26/90

## CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 4163

AN ORDINANCE creating a non-operating budget special purpose fund designated the Pedestrian Conference Fund; appropriating money transferred from the General Fund to said special purpose fund; appropriating other sources of revenue to be deposited in said special purpose fund; authorizing expenditure of monies for the purpose of funding the Pedestrian Conference; and providing for the administration of said fund.

WHEREAS, the City of Bellevue has agreed to co-sponsor the Eleventh International Pedestrian Conference with the City of Boulder, Colorado; and

WHEREAS, under such joint sponsorship, the City will host a conference in Bellevue on October 3-6 of 1990, while at the same time the City of Boulder will host a conference in Boulder with the cities being linked via a demonstration teleconferencing session; and

WHEREAS, funding to host the Bellevue conference will come from registration fees, private sponsorship, promotional materials sales and a General Fund contribution; and

WHEREAS, it is necessary to create a special purpose fund in order to properly account for the receipt of monies and the payment of necessary costs of the Pedestrian Conference; now therefore,

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. There is hereby created and established a special purpose fund to be known as the Pedestrian Conference Fund into which all revenue arising from the activities of the Pedestrian Conference and a \$20,000 General Fund contribution in fiscal 1990 shall be deposited to the credit of such special purpose fund and held separate and apart from all other funds.

Section 2. Monies in the Pedestrian Conference Fund shall be used only for the purpose of paying the reasonable and necessary expenses of the Pedestrian Conference. Expenses that are payable from the Pedestrian Conference Fund include but are not limited to the following: rental of conference space, catering and other food services, advertising, printing, mailing, travel and stipend for conference speakers, video and audio

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programming and recording, telecommunications, production of conference materials including saleable items, insurance, utilities and all other necessary expenses of the Pedestrian Conference.

Section 3. The Finance Director or his designee is hereby directed to transfer from the General Fund to the Pedestrian Conference Fund sponsorship monies for Pedestrian Conference purposes in the amount of \$20,000 for the 1990 Budget year.

Section 4. There is hereby appropriated to the Pedestrian Conference Fund anticipated revenue in the following amounts from the sources indicated:

General Fund	\$20,000
Conference registration fees	\$56,000
Private sponsorships and donations	\$5,000
Miscellaneous Conference revenues	\$1,500

Provided however, if the actual revenue received from the source specified should be more or less than the anticipated amount set forth herein, the appropriation shall be adjusted to be equal to the amount actually received.

Section 5. The City Manager or his designee is hereby authorized to enter into contracts, make purchases and take all other actions necessary to carry out the functions of the Pedestrian Conference and to expend monies from the Pedestrian Conference Fund consistent with the provisions of this ordinance.

Section 6. The Director of Finance or his designee shall be responsible for the administration of the Pedestrian Conference Fund and is authorized to establish rules, regulations and procedures for the administration thereof including, but not limited to, rules, regulations and procedures regarding the receipt of revenues, documentation for expenditures and the designation of necessary fund and accounting codes. The Director of Finance or his designee is authorized to establish and administer an imprest checking fund, consistent with applicable requirements of the State Auditor, to facilitate the administration of the activities of the Pedestrian Conference.

Section 7. It is anticipated that the Pedestrian Conference will be an annual event. Therefore, any funds remaining in the Pedestrian Conference Fund at the end of the fiscal year shall be available for use in paying the expenses of future Pedestrian Conferences.

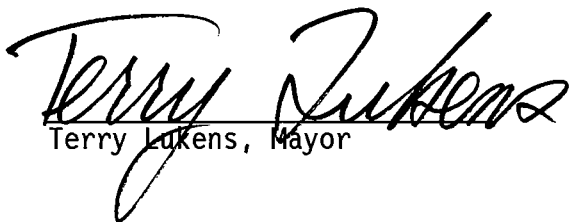
Section 8. The City Clerk is directed to transmit a certified copy of this ordinance to the Auditor of the State of Washington, Division of Municipal Corporations.

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Section 9. This ordinance shall take effect and be in force five days after its passage and legal publication.

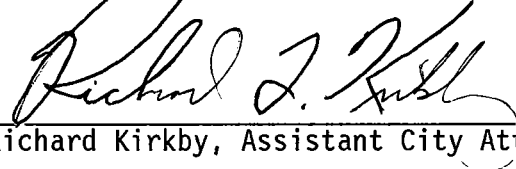
PASSED by the City Council this 6<sup>th</sup> day of August, 1990, and signed in authentication of its passage this 06<sup>th</sup> day of August, 1990.

(SEAL)

  
Terry Lukens, Mayor

Approved as to form:

Richard L. Andrews, City Attorney

  
Richard Kirkby, Assistant City Attorney

Attest:

  
Marie K. O'Connell, City Clerk

Published August 10, 1990