

WPO219C-ORD  
07/21/93

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 4562

AN ORDINANCE establishing the Department of Finance, Information and Personnel Services and amending Section 1 (part) of Ordinance No. 2092, Section 1 of Ordinance No. 2356, Section 1 of Ordinance No. 2821 and Section 1 of Ordinance No. 3494 and Sections 3.37.010, .020, .030, .050, .060, .070 and .080 of the Bellevue City Code.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 1 (part) of Ordinance No. 2092 and Section 3.37.010 of the Bellevue City Code are amended to read as follows:

3.37.010 Department Established - Function.

There is established a Department of Finance, Information and Personnel Services which shall be responsible for general supervision over the financial affairs of the city and shall provide information and personnel services.

Section 2. Section 1 (part) of Ordinance No. 2092 and Section 3.37.020 of the Bellevue City Code are amended to read as follows:

3.37.020 Director - Appointment.

The functions of the department shall be executed under the supervision and control of a Director of Finance, Information and Personnel Services. The director shall be appointed for an indefinite term by the city manager for his/her executive and administrative qualifications in such work. The director may be removed by the city manager at any time pursuant to the provisions of RCW 35A.13.100.

Section 3. Section 1 (part) of Ordinance No. 2092 and Section 3.37.030 of the Bellevue City Code are amended to read as follows:

3.37.030 Director - Designated Treasurer.

The Director of Finance, Information and Personnel Services shall be designed city treasurer to perform in such capacity whenever the laws of the State of Washington or the ordinances of the City of Bellevue make reference to such position.

The director may appoint a subordinate employee from the department to assist in the performance of the duties of city treasurer.

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Section 4. Section 1 (part) of Ordinance No. 2092 and Section 3.37.050 of the Bellevue City Code are amended to read as follows:

3.37.050 Director - Powers and Duties.

The Director of Finance, Information and Personnel Services shall have powers and duties coextensive with those prescribed by the laws of the state and the ordinances of the city as now in force or as hereinafter amended or adopted.

Section 5. Section 1 of Ordinance No. 2356 and Section 3.37.060 of the Bellevue City Code are amended to read as follows:

3.37.060 Director - Investment of city funds.

The Director of Finance, Information and Personnel Services is authorized to determine the amount of money available in each fund administered by the city for investment purposes, and is authorized to invest such moneys in all forms of investments that are authorized by law.

The director may appoint a subordinate employee from the department to assist in the performance of the duties described in this section.

Section 6. Section 1 of Ordinance No. 2821, as amended by Section 1 of Ordinance No. 3564, and Section 3.37.070 of the Bellevue City Code is amended to read as follows:

3.37.070 Director - Interfund loan authority.

The Director of Finance, Information and Personnel Services is authorized to make loans from one city fund to another city fund for periods not exceeding three months. Such loans shall be authorized by the director only after he has made a determination, in writing, that the loaning fund will have adequate cash balances to continue to meet current expenses payable from the fund after the loan is made and until repayment thereof and that the loan is necessary to enable the receiving fund to meet current expenses payable from the receiving fund. Such loans shall be without interest unless interest is required by law, in which case the director shall designate the appropriate rate.

The director may appoint a subordinate employee from the department to assist in the performance of the duties described in this section.

Section 7. Section 1 of Ordinance No. 3494 and Section 3.37.080 of the Bellevue City Code are amended to read as follows:

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3.37.080 Director - Petty cash accounts.

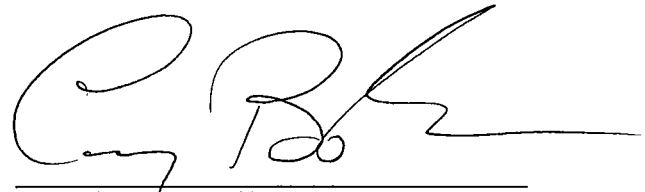
The Director of Finance, Information and Personnel Services is authorized to establish petty cash accounts within any fund of the city for any lawful purpose, which purpose shall be stated in writing by the director. At the time the account is established the director shall also appoint a single custodian for the account. The custodian may be changed from time to time as the director determines in writing. The director may also adopt procedures regarding the establishment and maintenance of such accounts.

Section 8. All references to the Department of Finance and to the Director of the Department of Finance in any city code, ordinance, resolution, or regulation shall, on the effective date of this ordinance, be deemed references to the Department of Finance, Information and Personnel Services and to the Director of the Department of Finance, Information and Personnel Services, respectively.

Section 9. This ordinance shall take effect and be in force five (5) days after its passage and legal publication.

PASSED by the City Council this 2nd day of August, 1993, and signed in authentication of its passage this 2nd day of August, 1993.

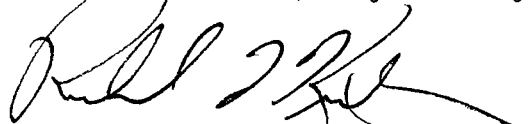
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Cary Bozeman, Mayor

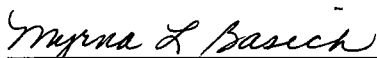
Approved as to form:

Richard L. Andrews, City Attorney



Richard L. Kirkby, Assistant City Attorney

Attest:



Myrna L. Basich, City Clerk

Published August 6, 1993