

ORIGINAL

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 6255

AN ORDINANCE authorizing repeal of Bellevue City Code Chapter 3.33- Emergency and Safety Services Group, and Chapter 3.98 Emergency Services Organization; authorizing a new Bellevue City Code Chapter 3.98; and authorizing amendment of Bellevue City Code Chapter 9.22 -Mayor's Emergency Powers.

WHEREAS, in 1961 an administrative organization of city government called the Emergency and Safety Services Group, was created and established under Bellevue City Code Chapter 3.33; and

WHEREAS, the Emergency and Safety Services Group was to operate under the direction and control of director(s) of the emergency and safety services group, under the supervision and authority of the city manager; and

WHEREAS, the Emergency and Safety Services Group no longer exists; and

WHEREAS, the citywide Emergency Operations Board has replaced the Emergency and Safety Services Group and functions as part of the overall emergency management organization for the City; and

WHEREAS, there is a desire to have the Bellevue City Code accurately reflect what is in existence with respect to emergency management organization; and

WHEREAS, refinements to Chapter 3.98 Emergency Services Organizations are needed for purposes of clarifying and bringing the code up to date with current City practices; and

WHEREAS, for the sake of clarity with respect to Chapter 3.98, it is more efficient to repeal the entire code section and substitute a new code; and

WHEREAS, it is also necessary to amend Chapter 9.22.010 of the Bellevue City Code to substitute the position of Deputy Mayor for the position of Mayor Pro Tem in the explanation of whom may declare a civil emergency for the City of Bellevue; now, therefore,

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Bellevue City Code Chapter 3.33 Emergency and Safety Services Group is hereby repealed.

Section 2. Bellevue City Code Chapter 3.98 is hereby repealed.

Section 3. A new chapter 3.98 is added to the Bellevue City Code entitled Chapter 3.98 Emergency Services Organizations, and reads as follows:

Chapter 3.98, Emergency Management Program

Sections:

3.98.010 Established.

3.98.015 Operations.

3.98.020 Powers.

3.98.030 Director of Emergency Services.

3.98.040 Department directors.

3.98.050 Emergency Manager.

3.98.060 Office of Emergency Management.

3.98.070 Emergency Operations Board.

3.98.080 Emergency Management Committee.

3.98.090 Emergency Operations Center Manager.

3.98.100 Emergency Operations Center.

3.98.110 Emergency Operations Center staff.

3.98.010 Established.

Pursuant to Chapter 38.52 RCW, an emergency management program shall be established in the City for the purpose of performing local emergency management functions. The emergency management program shall represent the City and shall perform functions within the City and coordinate with other jurisdictions, as necessary.

3.98.015 Operations.

The incident management system for the emergency management program shall operate under the policy guidance of the City of Bellevue comprehensive emergency management plan, which shall include the following elements: response, mitigation, continuity, and recovery.

3.98.020 Powers.

The emergency management organization shall have all powers granted under Chapter 38.52 RCW, as now, or hereafter amended and as may otherwise be provided by law.

3.98.030 Director of Emergency Services.

The emergency management program shall be headed by the Director of Emergency Services. The City Manager or his designee shall serve as the Director of Emergency Services. During an emergency, the Director of Emergency Services, with support from the Emergency Operations Board, shall provide policy recommendations to the Emergency Operations Center Manager and the Emergency Manager. The Comprehensive Emergency Management Plan shall be effective when approved by the Director of Emergency Services. The line of

succession is found in the City of Bellevue comprehensive emergency management plan.

3.98.040 Department directors.

Each department director shall have specific duties and responsibilities for response, mitigation, continuity, and recovery as provided in the City Comprehensive Emergency Management Plan and shall ensure that the policies established by the emergency management program in the plan are implemented within their respective City departments. Department directors are responsible for reviewing and approving updates to the related response, continuity, mitigation, or recovery documentation in the Comprehensive Emergency Management Plan as it relates to their specific duties. Department directors shall appoint personnel as Emergency Operations Center staff and ensure personnel are trained appropriately for emergency response.

3.98.050 Emergency Manager.

The Director of Emergency Services or his/her designee shall appoint an Emergency Manager to direct and coordinate development, implementation, and maintenance of the Comprehensive Emergency Management Plan. Amendments to the Comprehensive Emergency Management Plan shall be effective when approved by the Emergency Manager. The Emergency Manager shall be directly responsible for the organization, administration, and operation of the Office of Emergency Management. The Emergency Manager shall:

- Act as chairperson of the Emergency Management Committee;
- Provide coordination with outside agencies and organizations involved in emergency planning;
- Provide public education and information;
- Support the Emergency Operations Center during emergencies and assist the Emergency Operations Center Manager as needed;
- Perform such other functions as the Director of Emergency Services shall designate;
- Act as the primary representative for incident management compliance for the City and delegate responsibility as necessary;
- Monitor training of personnel who assist as Emergency Operations Center staff; and
- Approve and sign emergency management-related guidance and documentation as needed.

3.98.060 Office of Emergency Management.

The emergency management program shall be coordinated by the Office of Emergency Management. The Office of Emergency Management shall support the Emergency Manager and maintain the primary and alternate Emergency Operations Center for readiness.

3.98.070 Emergency Operations Board.

A. The Emergency Operations Board shall provide support, leadership, and guidance for the Emergency Manager and the Emergency Management Committee. During an emergency, the Emergency Operations Board shall make decisions on key response issues and provide reports to the City Council. The Emergency Operations Board shall be chaired by the Director of Emergency Services.

B. The Emergency Operations Board shall consist of the following members:

- City manager, who shall be the chairperson;
- Deputy city manager, who shall be the vice-chairperson;
- Chief Communications Officer;
- City attorney;
- Fire chief;
- Police chief;
- Director, Planning & Community Development Department;
- Director, Finance Department;
- Director, Parks & Community Services Department;
- Director, Civic Services Department;
- Director, Transportation Department;
- Director, Utilities Department;
- Director, Human Resources Department;
- Director, Information Technology Department;
- Director, Development Services Department;
- Director, City Clerk's Office; and
- Other departments or divisions as designated by the Director of Emergency Services.

3.98.080 Emergency Management Committee.

The Emergency Operations Board shall appoint an Emergency Management Committee to provide staff support to the Emergency Manager and the Emergency Operations Board in the development and implementation of the comprehensive emergency management plan. The Committee shall consist of key City personnel designated by the City department directors. Emergency Management Committee members shall act as strategic liaisons and exchange information with their respective departments for emergency response, mitigation, continuity, and recovery activities as determined by the Emergency Manager. The Emergency Manager shall chair the Committee.

3.98.090 Emergency Operations Center manager.

When activated, the Emergency Operations Center (EOC) Manager shall have the primary responsibility of the Emergency Operations Center, including sufficient staffing and planning to respond effectively. The EOC Manager may be the Emergency Manager, other Office of Emergency Management staff, or any designated City staff.

3.98.100 Emergency operations center.

When activated, the common functions of the Emergency Operations Center shall be to support coordination of decisions that protect life and property, both within the City and outside partners; collect, gather and analyze data; provide situational awareness; and support on-scene resource needs. The Emergency Operations Center staff shall be trained and have the authority to carry out necessary actions to respond effectively.

3.98.110 Emergency Operations Center staff.

Department directors shall appoint the appropriate individuals to the Emergency Operations Center staff to ensure readiness. The Emergency Management Center staff shall maintain readiness through training and exercises as coordinated by the Office of Emergency Management.

Section 4. Bellevue City Code Chapter 9.22.010 is hereby amended as follows:

9.22.010 Proclamation of civil emergency – Emergency defined.

Whenever a civil emergency, or the imminent threat thereof, occurs in the City and results in, or threatens to result in the death or injury of persons, or the destruction of or damage to property to such extent as to require, in the judgment of the Mayor, extraordinary measures to protect the public peace, safety and welfare, the Mayor shall forthwith proclaim in writing the existence of a civil emergency. In the absence of the Mayor, such a civil emergency may be declared by the Deputy Mayor, and in the absence of the Deputy Mayor, by the City Manager. For the purposes of this chapter a civil emergency shall mean:

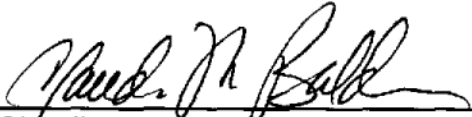
- A. A riot, unlawful assembly, insurrection, enemy attack, sabotage, or other hostile action; or
- B. A natural or human caused disaster, including fire, flood, storm, explosion, earthquake, volcanic disturbance or other natural cause.

Section 5. This ordinance shall take effect and be in force thirty (30) days after its passage and legal publication

ORIGINAL

Passed by the City Council this 8th day of September, 2015
and signed in authentication of its passage this 8th day of September,
2015.

(SEAL)



Claudia Balducci, Mayor

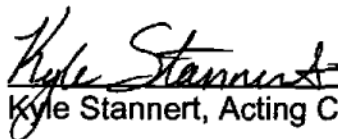
Approved as to form:

Lori M. Riordan, City Attorney



Jerome Y. Roaché, CAO Chief of Staff

Attest:



Kyle Stannert, Acting City Clerk

Published September 11, 2015,