

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 6758

AN ORDINANCE authorizing execution of a grant agreement with the Department of Commerce to accept \$485,000 in grant funding for the expansion and operation of a community service center (Mini City Hall); amending the 2023-2024 budget of the General Capital Investment Program (CIP) Fund in the amount of \$485,000; and amending the 2023-2029 CIP Plan to increase the budget for Mini City Hall Expansion (CIP Plan No. CD-45) by \$485,000.

WHEREAS, located in the heart of the diverse Crossroads neighborhood, Bellevue's Mini City Hall is a community service center with the mission to provide personalized information referrals and outreach to Bellevue's diverse population in the East Bellevue community; and

WHEREAS, Mini City Hall is well known as one of the best models in the Eastside for delivering culturally appropriate, linguistically inclusive customer service and building trust with under-represented populations; and

WHEREAS, Mini City Hall serves low income and immigrant and refugee community members; and

WHEREAS, in 2022, Mini City Hall had 12,000 visitors, more than 60 percent of whom experienced cultural or language barriers, and handled more than 43,000 requests with 85 percent of those being human service related; and

WHEREAS, Mini City Hall's current facility has a limited footprint that often forces community partners to rely on the limited availability of the Crossroads shopping center community table in the hallway; and

WHEREAS, in 2023, the City of Bellevue applied for a Washington State Department of Commerce grant as part of the City's effort to increase access to, and capacity of, the Mini City Hall facility; and

WHEREAS, the Department of Commerce has notified the City that the City's application was successful and that funding for expansion of Bellevue's Mini City Hall has been included in the Washington State Legislature's 2023-2025 state budget; and

WHEREAS, the Commerce grant would fund the expansion of community service center space from its current 366 square feet to 1424 square feet, including expenses for rent, tenant improvements, program administration costs, operations, and one staff LTE position; and

WHEREAS, pursuant to Bellevue City Code 4.28.200, City Council approval is required to authorize the execution of contracts for grants exceeding \$350,000;

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The City Manager or his designee is authorized to execute a grant agreement with the Washington State Department of Commerce to accept \$485,000 in grant funding for the expansion and operation of a community service center (Mini City Hall), a copy of which grant agreement shall be substantially in the form given Clerk's Receiving No. 81180.

Section 2. The appropriate administrative officials of the City are hereby authorized to receive monies and to expend the same as authorized in said grant agreement.

Section 3. The City Manager or his designee shall have responsibility for the administration of said grant monies and shall have all authority necessary to enter into agreements regarding the use thereof including agreements to expend funds as provided in said grant agreement.

Section 4. The amount and source of revenue for the grant acceptance is:

Washington State Department of Commerce	\$485,000
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Section 5. Upon execution of said grant agreement, the 2023-2024 budget of the General Capital Investment Program (CIP) Fund shall be amended by appropriating \$485,000 to said fund.

Section 6. Upon execution of said grant agreement, the 2023-2029 CIP Plan shall be amended to increase the budget for Mini City Hall Expansion (CIP Plan No. CD-45) by \$485,000.

Section 7. This Ordinance shall take effect and be in force five (5) days after its passage and legal publication.

Passed by the City Council this 16th day of OCTOBER, 2023 and signed in authentication of its passage this 16th day of OCTOBER, 2023.

(SEAL)



Lynne Robinson, Mayor

Approved as to form:
Kathryn L. Gerla, City Attorney

Soojin Kim, Assistant City Attorney

Attest:

Charmaine Arredondo, City Clerk

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